



What to do if you are worried about a child...

Member of staff has concerns about a child's welfare.

Where a young person discloses abuse or neglect, they (and the alleged abuser) **SHOULD NOT** be questioned further, but a record made of what has been said.

Discuss concerns with Designated Safeguarding Lead:

DSL – Sarah Phillips

Deputy DSL – Laura Binns & Alison Paul

If concerns remain, school will refer to social worker:

Contact Social Worker
9.00am – 5.00pm, Monday – Friday

Children's Social Care Services
Referral and Assessment Team:
01225 396312 or 01225 396313

LEA Lead Officer for Child Protection **01225 396974**

Where a young person is from out of area (i.e. non BaNES resident), the Social Care Services Team should be asked for relevant contact details for the home Local Authority and guidance for non-UK nationals.

Out of hours

Contact
Emergency Duty
Team on
01454 615165

No longer has concerns

No further child
protection action

Is this a child in
need of other
support? Consider
with family and
relevant agencies.

Social Worker & Manager

1. acknowledge receipt of referral
 2. decide on next course of action (within one working day)
feedback decision to referrer eg:
 1. Initial Assessment or S47 Child Protection Strategy discussion
 2. No action required
- Or

Remember to Log all incidents of behaviour or concern on Cpoms daily where the DSL will have access .

Other Emergency Contact Numbers:

Avon & Somerset Police Child Protection Unit: **01225 842734**

NSPCC Child Protection Helpline: **0808 800 5000**